

Florida PACE EH Monthly Reporting Form



Project Name: PACE EH- South Umatilla Project
County Health Department: Lake County Health Department
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Date: November 2007

Directions

- **Frequency of Submissions.** Information must be submitted by email on a monthly basis to Daniel_Parker@doh.state.fl.us
- **Information Needed.** Please follow the format below as closely as possible reporting with team input.

1. Project Summary- NOVEMBER REPORT

In November we submitted the top issues and survey results to the community for discussion at their monthly association meeting. In our representation at the Community Enhancement Area (CEA) group meeting, we also discussed the survey results. There, we were able to encourage enhanced awareness and communication with the community to the stakeholders who attended.

Also this month the Environmental Manager, Mr. Russell Melling, and I presented to our distinguished Lake County Health Department guest, Dr. Ana M. Viamonte Ros, the State Surgeon General. We were both honored to represent environmental health and the PACE-EH methodology with our progress and success to date in the project. Additionally, our on-site consultation with Mrs. Julianne Price was rewarding and informational. She presented a number of superior suggestions to assist our efforts and was very encouraging.

2. Work Plan and Process Update

PACE-EH Tasks	Action	Outcome	Target Date
Task 6: Analyze Issues with a Systems Framework	<i>Task Goal: Understand the framework, Identify connections of data and results.</i>		
Sub-Task 6a:	Submit preliminary survey data at community meeting & brief on next steps in PACE process.	Complete	11/12/07
Sub-Task 6b:	Attend CEA meet to discuss progress.	Complete	11/15/07
Sub-Task 6c:	Analyze survey data using Analyzing Framework	In process	11/30/07
Sub-Task 6d:	On-site consult with Julianne Price	Complete	11/28/07

Sub-Task 6e:	Present on top issues at community meeting, identify champions of issues and assemble preliminary 'break out' action teams	Pending	12/10/07
Task 8: Select Standards for Status Comparison	<i>Task Goal: Identify externally driven standards and agree upon locally appropriate standards.</i>		
Sub-Task 8a:	Identify local standards with consult from EH team & stakeholder input.	Pending/In process	12/07/07
Sub-Task 8b:	Consult with action teams for action plans & progress.	Pending	12/10/07
Sub-Task 8c:	Promote local community participation in action plan goals & objectives	Pending/Ongoing	Ongoing
Sub-Task 8d:	Assist organization of action plan goals & objectives	Pending/Ongoing	Ongoing

3. Outstanding Issues/Concerns

It seems that the way in which these next tasks in the PACE-EH methodology progress is distinctly unique to each community. However, our visit by Mrs. Price helped to remind me that the PACE communities can also have a lot of similar identified issues and that there are a number of experienced individuals that can contribute their knowledge to assist us through the process. It is this information sharing process that I am finding so very valuable in PACE-EH!

The upcoming tasks also promise to be a true test of our efforts in the first coalition-building tasks of PACE-EH. Our facilitation role becomes all the more critical as we guide the community through their action plans for each issue. Continued and *open* communication is a key component of this process now. Assisting the action teams to stay on task and focus on one objective at a time will also be crucial to help the community effectively accomplish their goals.

4. Miscellaneous/Photos

See enclosed:

- ~PACE-EH in Southside Umatilla, Lake County presentation
- ~template for PACE-EH meeting flyer
- ~survey word document format

